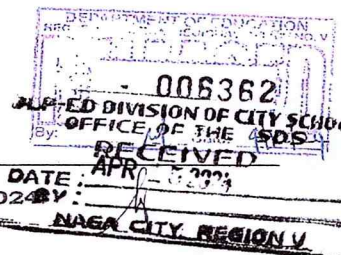




Republic of the Philippines
Department of Education
 REGION V - BICOL



REGIONAL MEMORANDUM
 No. 00450, s. 2024

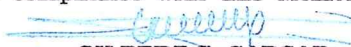
12 Apr 2024

DISSEMINATION OF THE MEMORANDUM DM-OUHROD-2024-0660 ON THE
 VIRTUAL ORIENTATION ON THE INTERIM GUIDELINES FOR THE OFFICE
 PERFORMANCE PLANNING AND ASSESSMENT FOR FY 2024
 ONWARDS (DM-OUHROD-2024-0586)

To : Assistant Regional Director
 Schools Division Superintendents
 Assistant Schools Division Superintendents
 Chiefs of Functional Divisions
 Public Elementary and Secondary School Heads
 All Others Concerned

1. For the information and guidance of all concerned, enclosed is a copy of the Memorandum DM-OUHROD-2024-0660 dated April 8, 2024, titled "Virtual Orientation on the Interim Guidelines for the Office Performance Planning and Assessment for FY 2024 Onwards (DM-OUHROD-2024-0586)."

2. Immediate dissemination of and strict compliance with this Memorandum is desired.


GILBERT T. SADSAD
 Regional Director


Encls.: As Stated.

Refs.: Regional Memorandum No. 402, s. 2024 dated April 1, 2024
 DepEd Memorandum DM-OUHROD-2024-0586 dated March 27, 2024

To be indicated in the Perpetual Index
 under the following subjects

**ASSESSMENT
 COMMITMENT
 OFFICE PERFORMANCE**

PPRD/msc
 04/12/2024




Republika ng Pilipinas
Kagawaran ng Edukasyon
 REHIYON V
TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD NAGA

April 16, 2024

To: Chief Education Supervisors
 SGOD and CID Personnel
 OSDS Unit Heads and Personnel
 Public Elementary and Secondary School Heads
 All Others Concerned

For information and compliance


FERNANDO C. MACARAIG
 Assistant Schools Division Superintendent
 Officer-in-Charge
 Office of the Schools Division Superintendent

DM 31, s. 2019 Rider Rev. 01



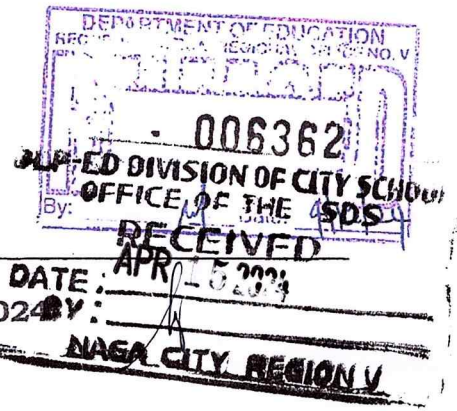
☑ Roxas Avenue, Brgy. Triangulo, Naga City, Camarines Sur
 ☎ 0981 630 0070
 ✉ naga.city@deped.gov.ph



24040585



Republic of the Philippines
Department of Education
REGION V - BICOL




REGIONAL MEMORANDUM
No. 00450, s. 2024

DATE: APR 15 2024
12 Apr 2024

**DISSEMINATION OF THE MEMORANDUM DM-OUHROD-2024-0660 ON THE
VIRTUAL ORIENTATION ON THE INTERIM GUIDELINES FOR THE OFFICE
PERFORMANCE PLANNING AND ASSESSMENT FOR FY 2024
ONWARDS (DM-OUHROD-2024-0586)**

To : Assistant Regional Director
Schools Division Superintendents
Assistant Schools Division Superintendents
Chiefs of Functional Divisions
Public Elementary and Secondary School Heads
All Others Concerned

1. For the information and guidance of all concerned, enclosed is a copy of the Memorandum DM-OUHROD-2024-0660 dated April 8, 2024, titled "Virtual Orientation on the Interim Guidelines for the Office Performance Planning and Assessment for FY 2024 Onwards (DM-OUHROD-2024-0586)."
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GILBERT T. SADSAD
Regional Director

Encls.: As Stated.

Refs.: Regional Memorandum No. 402, s. 2024 dated April 1, 2024
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Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
DM-OUHROD-2024-0660

TO : Undersecretaries
 Assistant Secretaries
 Bureau and Service Directors
 Regional Directors
 Assistant Regional Directors
 Schools Division Superintendents
 Assistant Schools Division Superintendents
 Chiefs of Functional Divisions
 Public Elementary and Secondary School Heads
 All Others Concerned



FROM :  WILFREDO E. CABRAL
Officer-in-Charge, Office of the Undersecretary for Human Resource and Organizational Development

SUBJECT : VIRTUAL ORIENTATION ON THE INTERIM GUIDELINES FOR THE OFFICE PERFORMANCE PLANNING AND ASSESSMENT FOR FY 2024 ONWARDS (DM-OUHROD-2024-0586)

DATE : 08 April 2024

Pursuant to the **Interim Guidelines for the Office Performance Planning and Assessment for FY 2024 Onwards (DM-OUHROD-2024-0586)** which was released by this Office last **March 27, 2024 (Wednesday)**, all concerned Officials and Heads of Offices/Functional Offices/Schools in the Central Office (CO), Regional Offices (ROs), Schools Division Offices (SDOs), and Schools are invited to attend the **Virtual Orientation** on **April 19, May 2 and 3, 2024** with three (3) batches, respectively, to wit:

Participants Per Batch	Schedule	Time
Batch 1: Central Office	April 19, 2024 (Friday)	8:00 AM to 12:00 NN
Batch 2: Regional Offices and School Division Offices	May 2, 2024 (Thursday)	
Batch 3: Schools	May 3, 2024 (Friday)	

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This activity aims to:

- a. discuss in detail the *Interim Guidelines on Office Performance Planning and Assessment for FY 2024 Onwards* and the salient features and parts of the new OPCR Form;
- b. discuss and emphasize the importance of the integration and translation of DepEd's Organizational Outcomes and priorities into tangible office performance targets; and
- c. provide further guidance and clarifications to possible issues and concerns on the implementation of the interim guidelines and the use of the new OPCR Form for FY 2024 onwards.

The indicative program of activities is attached in **Annex A**.

Pre-activity registration of online participants is requested at the link/QR code below. The online meeting link shall be provided only upon pre-registration.

<https://forms.office.com/x/D6Cwit4pJ0>



Reference materials shall be provided upon completion of both the pre-registration form and post-activity evaluation form.

For more information on this activity, please contact **Ms. Lizette Anne L. Carpio** or **Ms. Ma. Mystica P. Esparas-Yu Oh**, DepEd BHR0D-HRDD RPMS focal through 8470-6630 or bhrod.hrdd@deped.gov.ph.

For dissemination and compliance.

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Annex A

TIME	ACTIVITY	RESPONSIBLE PERSON
8:00 AM to 8:30 AM	<p><i>Opening Program</i></p> <ul style="list-style-type: none"> • Opening Prayer • Welcome Remarks • Acknowledgement of the Participants • Context Setting and Objectives • Expectation Setting 	HRDD Facilitator
8:31 AM to 9:30 AM	<p>Session 1: Presentation of the Interim Guidelines on the Office Performance Planning and Assessment for FY 2024 Onwards and Revised OPCR Form</p> <ul style="list-style-type: none"> • Rationale • DepEd Organizational Goals and Outcomes • Legal Bases • Salient Features and Parts of the OPCR 	Undersecretary Wilfredo E. Cabral (Resource Person)
9:31 AM to 9:40 AM	<i>Health Break</i>	
9:41 AM to 11:00 AM	<p>Continuation of the presentation on the newly prescribed OPCR Template</p> <ul style="list-style-type: none"> • Office Performance Management Flowchart • Step-by-step guide in Accomplishing the OPCR following the RPMS Cycle • Ratee-Rater Approving Matrix 	
11:01 AM to 11:11 AM	<i>Health Break</i>	
11:12 AM to 11:45 AM	Open Forum	
11:46 AM to 12:00 NN	<p><i>Closing Program</i></p> <ul style="list-style-type: none"> • Activity Evaluation • Closing Remarks • Photo Opportunity 	HRDD Facilitator

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